

Penner Farm Services is currently recruiting for **COUNTER SALES ASSOCIATE** based in **Brandon, MB**.

JOB DESCRIPTION

- Responsible for prompt, friendly, professional service for in-store customers, working efficiently, minimizing wait times by ensuring the front counter is always staffed.
- Answering the telephone and routing calls as necessary; assisting customers with call-in enquiries.
- Demonstrating excellent knowledge of our products, services, and policies, and successfully selling our features over competitive brands.
- Understanding customer needs and requirements and how our products can service their needs.
- Generating interest from potential customers through promotional offerings and providing product information.
- Successfully problem solving by listening to customer concerns, investing time & patience to learn solutions to common product/customer issues.
- Invoicing and preparing products for customer orders.
- Loading and unloading product for customers and other transportation services as necessary.

REQUIRED SKILLS

- Minimum Grade 12 education.
- Experience in the agriculture industry is an asset.
- Previous experience in a customer service role is helpful.
- Excellent listening skills.
- Strong communication and interpersonal skills.
- Self-motivated with time management and multi-tasking skills.
- Proficient working knowledge of Microsoft Office programs such as Outlook, Word and Excel; experience with Great Plains Dynamics accounting software is an asset.
- Mechanical aptitude.
- Ability to work well under pressure and meet set targets.

If you are interested in this position and meet the above criteria, please submit your resume in confidence to careers@pennerfarmservice.com by January 28, 2022.